

Board of County Commissioners
Agenda Request

Attachment # 1
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Date of Meeting: July 22, 2003

Date Submitted: July 16, 2003

To: Honorable Chairman and Members of the Board

From: Parwez Alam, County Administrator *PA*
Lillian Bennett, Assistant to County Administrator *WLB*

Subject: Expirations, Vacancies and Appointments to: Architectural Review Board, Contractors Licensing Board, Educational Facilities Authority, Enterprise Development Zone Agency (EDZA) Board of Commissioners, Science Advisory Committee, and Water Resources Committee

Statement of Issue:

This item outlines the vacancies and status of the appointments on the above named committees. The eligibility criteria for these committees are included as Attachment #1.

Background:

Architectural Review Board (ARB)

Members serve three-year terms, expiring on June 30th, with the full Board making appointments. The number of terms allowed is two, full consecutive terms (6 years). Mr. Terry Peterson, a licensed architect, was appointed to the ARB on December 10, 1996, filling an unexpired term, and was reappointed in June 2000. His term expired June 30, 2003. Mr. Peterson, though interested in being reappointed, no longer meets the eligibility criteria, since he has already served two full terms. Beth Lacivita, Executive Director of the Tallahassee Trust for Historic Preservation, has requested, via a letter to the Board members, that the Board waive the "two consecutive terms" requirement and Mr. Peterson be reappointed (Attachment #2). If the Board chooses to make a new appointment, the member will need to be a licensed architect to meet the eligibility criteria.

Full Board to make appointment.

Bicycle and Pedestrian Advisory Committee (BPAC)

Members serve three-year terms, expiring on October 31st, with the full Board making four appointments, the City making four appointments and the MPO making three appointments. Mr. Richard Thompson, was appointed by the Board to the BPAC on October 8, 2002 and has attended only one meeting and has verbally given his intent to resign to the Committee's staff person (Attachment #3). His term expires October 31, 2005 and there is an unexpired vacancy to fill. Ms. Jennifer Carver, Tallahassee-Leon County Planning Department, submitted a copy of Ms. Owens' application (Attachment #4) and has recommended the Board appoint her to complete the unexpired term of Mr. Thompson.

Full Board to make appointment.

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Contractors Licensing and Examination Board

Members serve three-year terms, expiring on March 31st, with each Commissioner appointing one member. Due to the unfortunate death of member, Mr. Gus Winchester, Commissioner Sauls' appointment, there is an unexpired term vacancy to be filled. Mr. Winchester's term would have expired on March 31st, 2004.

Commissioner Sauls to make appointment.

Educational Facilities Authority

Members serve five-year terms, expiring on July 31st and each Commissioner has an appointment. Mr. Craig Fletcher, Commissioner Sauls' appointment, was originally appointed in 1998 and has expressed his interest in being reappointed.

Commissioner Sauls to make appointment

Enterprise Development Zone Agency (EDZA) Board of Commissioners

Initial terms were staggered for specific members and subsequent terms are four (4) years, expiring on July 30th. The EDZA Board has 11 members, appointed by the full Board, representing various interests. The term for the Local Code Enforcement Board member has an initial term of one year with the expiration date. The Local Code Enforcement Board member, Ms. Emma Smith, GEM, has expressed her interest in being reappointed.

Full Board to make appointment.

Science Advisory Committee (SAC)

Members serve two-year terms, expiring on March 31st and each Commissioner has an appointment, with the City Commission having two appointments. All appointees to the SAC will be credentialed scientists. Because of the illness and untimely death of Commissioner Proctor's appointment, Dr. Masooma Alam, there is a vacancy on the Committee.

Commissioner Proctor to make appointment.

Water Resources Committee

Members serve two-year terms, expiring on July 31st and each Commissioner has an appointment. The eligibility criteria requires representatives of four interest groups: 1) conservation/environment, 2) legal/planning, 3) real estate/economic development, and 4) boating fishing. The following terms are expiring: Nancy Miller, appointed by Commissioner Thael; Larry Robinson, Commissioner Proctor's appointment; Martha Wellman, appointed by Commissioner Sauls; and, James Cavanagh, Commissioner Winchester's appointment. Ms. Miller and Mr. Cavanagh have expressed interest in being reappointed and are eligible to serve.

Commissioners Thael, Proctor, Sauls and Winchester to make appointments.

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Agenda Request: Expirations, Vacancies and Appointments to: Architectural Review Board,
Contractors Licensing Board, Educational Facilities Authority, Enterprise Development
Zone Agency (EDZA) Board of Commissioners, Science Advisory Committee, and
Water Resources Committee

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Analysis:

Architectural Review Board (ARB)

Appointed by:	Appointee	Originally Appointed	Date Reappointed	Term Expires	Status
Full Board	Terry Peterson	12/10/1996	6/27/2000	6/30/2003	Is interested in being reappointed but is <u>not eligible</u> due to two consecutive term limit. New appointment may be required.*

* See Attachment #2 - Letter from Trust for Historic Preservation requesting Mr. Peterson be allowed to continue serving on the ARB.

Bicycle and Pedestrian Advisory Committee (BPAC)

Appointed by:	Appointee	Originally Appointed	Date Reappointed	Term Expires	Status
Full Board	Richard Thompson	10/8/2002	n/a	10/31/2005	Not interested in being reappointed. New appointment required. *

* See Attachments # 3 and #4. Sarah Owens has been recommended for appointment by BPAC.

Contractors Licensing and Examination Board

Appointed by:	Appointee	Originally Appointed	Date Reappointed	Term Expires	Status
Sauls	Vacancy to fill unexpired term -	n/a	n/a	3/31/2004	New Appointment required.

Educational Facilities Authority

Appointed by:	Appointee	Originally Appointed	Date Reappointed	Term Expires	Status
Sauls	Craig Fletcher	9/8/1998	n/a	7/31/2003	Is interested in being reappointed and is eligible.

EDZA

Appointed by:	Appointee	Originally Appointed	Date Reappointed	Term Expires	Status
Full Board	Emma Smith	July 30, 2002	n/a	7/30/2003	Is interested in being reappointed and is eligible.

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Science Advisory Committee (SAC)

Appointed by:	Appointee	Originally Appointed	Date Reappointed	Term Expires	Status
Proctor	Vacancy to fill unexpired term -	n/a	n/a	3/31/2004	New appointment required.

Water Resources Committee

Appointed by:	Appointee	Originally Appointed	Date Reappointed	Term Expires	Status
Thaell	Nancy Miller	8/25/1998	6/27/2000	7/30/2003	Is interested in being reappointed and is eligible.
Proctor	Larry Robinson	7/31/2001	n/a	7/30/2003	Is eligible but has not confirmed interest in being reappointed.
Sauls	Martha Wellman	12/1/1995	9/18/2001	7/30/2003	Is eligible but has not confirmed interest in being reappointed.
Winchester	James Cavanagh	9/14/1999	7/31/2001	7/30/2003	Is eligible but has not confirmed interest in being reappointed.

Options:

1. Make appointments to the listed committees.
2. Do not make appointments.
3. Board Direction.

Recommendation:

Option #1.

Attachments:

1. Committee Information Sheet for Committees.
2. Letter from Tallahassee Trust for Historic Preservation.
3. E-mail from Jennifer Carver, Bicycle & Pedestrian Program Planner
4. Committee Application from Sarah Owen

PA/LB/cc

Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
<p>3 Bicycle and Pedestrian Advisory Committee</p> <p>Staff:</p> <p>Jennifer Zadwick Carver, AICP City of Tallahassee, City Hall 300 S. Adams Street Tallahassee, FL 32301 891-8090 carverj@talgov.com</p> <p>Mary Anne Koos, FDOT District 3, Bicycle/Pedestrian Coordinator P.O. Box 607 Chipley, FL 32428 850-638-0250 maryanne.koos@dot.state.fl.us</p> <p>Beth Perrine TLCPD 891-8600 perrineb@talgov.com</p> <p>County Contact:</p> <p>Christine Coble, Agenda Coordinator County Administration 488-9962</p>	<p>Created in 1976 under authority of the MPO.</p> <p>MPO endorsed as the official bicycle planning advisory committee for Leon County on 11/19/1984</p> <p>Bylaws approved January 1989 and amended May 17, 1993 by MPO.</p>	<p>11 members</p> <p>4 - BCC 4 - City 3 - MPO</p> <p>8 staff members who are ex-officio non-voting members</p>	<p>3 year terms.</p> <p>Terms expire October 31.</p> <p>Number of terms allowed: two consecutive 3-year terms (six years).</p> <p>Vacancies filled for the remainder of the unexpired term. Committee chairperson notifies MPO, County Commission and City Commission of vacancies within 30 days of vacancy and provides a pool of applicants to be considered for appointment to the vacant position.</p>	<p>Regular meetings once a month, first Tuesday at 5:30 pm, City Hall, unless canceled by the chairperson. Special meetings may be called by the chairperson with a minimum of 3 working days advance notice.</p>	<p>Minutes, records, correspondence and other documents retained by City Traffic Engineering Division.</p> <p>Report of Sunset review shall be provided to Committee Chairpersons of the MPO, County Commission and City Commission.</p>	<p>1. Assists with development and implementation bicycle and pedestrian facility network for Leon County and 2. Reviews design and location of bicycle and pedestrian facilities.</p> <p>3. Identifies and recommends funding sources for bicycle and pedestrian projects and projects.</p> <p>4. Advises the School Board as to development or expansion of bicycle pedestrian education programs, and a to public schools.</p> <p>5. Promotes better public awareness: understanding of the benefits of non-motorized transportation.</p> <p>6. Assists in planning promotion of bicycling and walking events.</p> <p>7. Reviews and advises on development and enforcement of traffic laws as they pertain to bicycle and pedestrian safety (Source: Bylaws approved 5/17/93).</p>

Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
<p>2 Architectural Review Board</p> <p>Contact Information:</p> <p>Beth LaCivita, Executive Director Tallahassee Trust for Historic Preservation, Inc or Alyssa McManus 423 East Virginia Street Tallahassee, FL 32301 Ph. 488-7100 FAX 488-7333</p> <p>Staff: Acting Planning Director: Val Hubbard 891-8633</p> <p>Planning Commission Chairman or Designee ("designee" approved by Ordinance 10/28/97) Planning Commission Chairman (elections are held in September; new chairman takes office in October)</p>	<p>Ch. 266.116 F.S., 1981 - Leon County Code Sec 10-853 (pg CD 10:162) Sec. 8.6, Ch. 27 - City Code</p> <p>Bylaws approved 6/28/94; ordinance amendments approved 8/9/94 and 10/28/97</p>	<p>10 members:</p> <p>4 - appointed by BCC 4 - appointed by City</p> <p>1 - Planning Commission (Chairman or his designee)</p> <p>1 - Planning Department Director</p> <p>As of 11/97, the Tallahassee Trust for Historic Preservation, Inc. (TTHP) (formerly Historic Preservation Board) is comprised of the sitting members of the HPB as of May 1997 when the Articles of Incorporation were approved. The TTHP may appoint up to 12 additional members. It will make recommendations to the Board for appointment to the ARB from its membership. City and County Commissions each select one TTHP member for appointment to the ARB.</p>	<p>As of 7/1994, initial terms were two and three years; thereafter, all terms are 3 years.</p> <p>Terms expire June 30</p> <p>Number of terms allowed: 2 full consecutive (except Planning Commission chairman and Planning Department Director)</p> <p>Vacancies are filled for the remainder of an unexpired term.</p>	<p>Noon, first Wednesday of every other month (unless no items are scheduled for the agenda.</p>	<p>Reports are required by the Federal Certified Local Government (CLG) program. Provides annual report to City and County, to be submitted in Nov. of each year for the previous fiscal year.</p>	<p>1. Reviews and makes recommendations the listing of properties on the Local Register Historic Places;</p> <p>2. Reviews changes, except for routing maintenance, to the exterior of proper zoned HPO, and issues or denies Certificates of Appropriateness;</p> <p>3. When necessary to protect the char of property in the HPO, grants variat accordance with the provisions stipul the applicable City or County ordinan and</p> <p>4. on behalf of City and County, administers federal Certified Local Government program for historic preservation. (Source: Bylaws adopted BCC on 6/24/94.)</p> <p>Directs appeals of its decisions to the Planning Commission, which hears ap and makes recommendations to the Cc Commission.</p> <p>Eligibility Criteria: 4 - owners of property zoned HPO (Cit and County each appoints two) 2 - members of American Institute Architects (City and County each a one) 2 - members of Tallahassee Trust for Historic Preservation, Inc. (City and each appoints one) Chairman of the Planning Commission designee Director of the Planning Department</p>

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Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
14 Contractors Licensing and Examination Board STAFF: Susan Roberts Community Development Contractors Licensing Board Administrator 488-9300 Board Attorney Cherry Shaw Asst. County Attorney 301 S. Monroe St. Tallahassee, FL 32301 487-1008	County Ordinance 74-22, Amended 9/8/1998	7 members. Each commissioner appoints one member. Building Inspection Department Director serves as non-voting executive secretary and keeps records of all proceedings.	3 years. Terms expire March 31. Number of terms allowed not specified in ordinance. Vacancies filled for remainder of unexpired term.	First Thursday of each month, 4:30 p.m. Leon County Courthouse 301 S. Monroe Street 5th floor, Commission Chambers		RESPONSIBILITY: Accepts and approves or disapproves applications Administers Examinations for contractor licenses Issues contractor certificates Conducts hearings and Disciplines contractors for violations of building or State Statutes ELIGIBILITY CRITERIA: Category & Appointing Commissioner Pool Contractor: At Large - DePuy Salvo) Consumer Representative: At Large Thael (Katherine Beck) Building Contractor: District 1 - Pn (William Muldrow) Business Person: District 2 - Sauls Winchester) Architect or Engineer: District 3 - Winchester (William Ervin) Consumer Representative: District Grippa (Huel Wheeler) Consumer Representative: District Rackliff (Helen Arnold)

Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
18 Educational Facilities Authority STAFF: Calvin Ogburn Executive Director 3263 Robinhood Road Tallahassee, Florida 32312 386-4848 FAX: 385-9324	Ch. 243, F.S. County Resolution (7/17/1990)	7 members. Each commissioner appoints one member	Initial terms were 1 through 5 years; thereafter, all are 5 years. Terms expire July 31. Number of terms allowed not specified. Vacancies filled for remainder of an unexpired term.	Second Monday of each month, or as needed	Within first 90 days of each calendar year, reports to the BCC its activities for the preceding calendar year	RESPONSIBILITY: The purpose of the authority shall assist institutions for higher education in the construction, financing, and ref of projects, and for this purpose the authority is authorized and empowered set forth in Chapter 243.22, Florida Statutes. ELIGIBILITY CRITERIA: All members must be residents of 1 County. At least one must be a true director, officer or employee of an institution for higher education.

Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
19 Enterprise Development Zone Agency (EZDA) Board of Commissioners Rick Fausone, Supervisor Planning, Research and Graphics Tallahassee-Leon County Planning Department 891-8600	BCC Ordinance - June 11, 2002 BCC Resolution - July 30, 2002	11 - appointed by the BCC	Initial Terms staggered for specific members. Subsequent terms are 4 years. Chamber of Commerce - 4 yrs Local finance or insurance entity - 4 yrs Business operating w/in EZ - 4 yrs Resident residing w/in EZ - 4 yrs Non-profit, community-based organization operating w/in EZ - 4 yrs Local Workforce Development Board - 4 yrs Local Code Enforcement Board - 1 yr Local Law Enforcement - 3 yrs BCC Chairperson or designee - 3 yrs BCC Vice-Chair or designee - 2 yrs Mayor, City of Tallahassee or designee 2 yrs	Meet at such times and places as the Chair deems appropriate All meetings will be open to the public, upon due notice published in a newspaper of general circulation, and minutes of meetings prepared and filed with the County Clerk and City Clerk	Quarterly reports to the BCC and the City Commission, evaluating the progress in implementing the strategic plan for the Enterprise Zone File annually with City and County Commissions, on or before March 31 of each year, a report of the Agency's activities for the preceding fiscal year which will include a complete financial statement Annually prepare and submit a comprehensive report to the State Office of Tourism, Trade and Economic Development (OTED) that discloses the accomplishments in Leon County	<ul style="list-style-type: none"> - Review, process and certify applica for state enterprise zone tax incentive - Provide assistance to businesses an residents within the EZ - Promote the development of the EZ - Make and execute contracts and ol instruments necessary to the exercise County's powers as an EZ governing - Assisting in the development and oversight of the EZ strategic plan and identifying and recommending ways remove regulatory barriers placed on businesses to the County and City Commissions - To oversee and monitor the implementation of the strategic plan l Enterprise Zone - To identify to the City and County Commissions the financial needs of local resources or assistance availat eligible businesses within the EZ

Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
<p>38 Science Advisory Committee</p> <p>STAFF:</p> <p>Tammy Trusty Growth and Environmental Management 3401 W. Tharpe Street 32303 488-9300</p>	<p>BCC established in April 1995. Amended by laws approved 2/8/2000</p>	<p>9 members 7 appointed by BCC, each commissioners appoints one. 2 appointed by the City</p> <p>If additional government bodies desire to make appointments to the Committee, said appointments shall be of an ex-officio nature. Ex-officio members will not have voting rights, but may participate in all other proceedings of the committee.</p>	<p>Terms expire March 31. Appointed members serve a two-year term and shall be eligible for Commissioner reappointment as long as they are active, interested and adhere to the articles of the by-laws. Per the 2000 revisions to the by-laws, terms will be staggered as follows: BCC appointments representing Commission Districts I, III, and IV and City Commission appointment #1 will expire in (March) 2000. BCC appointments representing Commission Districts II, V, and the At-Large Districts and City Commission appointment #2 will expire in (March) 2001. Vacancies filled for remainder of the unexpired term.</p>	<p>Meets the first Wednesday of each month, 8:30 a.m., in the 5th Floor Training Room, Leon County Courthouse. Meetings are usually limited to two hours.</p>	<p>Report to BCC annually.</p>	<p>RESPONSIBILITY: Evaluates scientific evidence and findings and recommendations p to environmental issues.</p> <p>ELIGIBILITY CRITERIA: All appointees to the SAC shall b credentialed scientists.</p>

Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
<p>41 Water Resources Committee</p> <p>STAFF:</p> <p>Stephen Hodges, Senior Planner Environmental Planning Tallahassee-Leon County Planning Department 891-8600; 891-8108 Fax: 891-8734</p>	<p>Created by BCC action on 7/18/1995.</p>	<p>7 members, Each commissioner appoints one member (see eligibility), plus unspecified number of ex-officio, non-voting members.</p>	<p>Initial terms staggered: four 2-year terms; three 1-year terms; thereafter, all terms 2 years. Terms expire July 31. No limit on number of terms allowed. Vacancies filled for remainder of unexpired term.</p>	<p>Meets the second Monday of each month, 7 - 9 pm</p> <p>Public Works Administration Building 2280 Miccosukee Road</p>	<p>Reports at least annually.</p>	<p>RESPONSIBILITY: Addresses community-wide concern as flooding, recreational and commu economic value, watershed managen and funding priorities. Reviews wate conditions and impact of developme</p> <p>ELIGIBILITY CRITERIA: Representatives of four interest grou 1. conservation/environment 2. legal/planning 3. real estate/economic development 4. boating/fishing</p>

HISTORIC TALLAHASSEE & LEON COUNTY

Beth J. LaCivita
Executive Director

Alyssa McManus
Historic Preservation Planner

Thadra Stanton
Historic Preservation Planner

Robin Jackson
Community Relations Officer



June 27, 2003

Ms. Christine Coble
301 South Monroe Street
Tallahassee, Florida 32301

Dear Christine,

In light of the term expiration of J. Terry Peterson to the Tallahassee Leon County Architectural Board, I would like to make the following request:

I am writing to request that a waiver of the bylaws be granted to ARB member J. Terry Peterson, AIA, and that he be allowed to remain on the board for another term. He has been a very reliable and knowledgeable member, as well as Chairman. He currently serves as Chairman. ARB officer elections are held in October at the beginning of our fiscal year. If it is not amenable to the County Commissioners to allow Mr. Peterson another term, I would like to request that Mr. Peterson remain on the board, de facto, until a suitable replacement can be secured. Mr. Peterson is a member of the AIA, and I must find another member of that organization to replace him, which may take a couple of months.

Thank you,

Alyssa McManus
Historic Preservation Planner
Tallahassee Trust for Historic Preservation

423 East Virginia Street, Tallahassee, FL 32301
Telephone (850) 488-7100 Facsimile (850) 488-7333
www.taltrust.org

From: "Carver, Jennifer" <carverj@talgov.com>
To: "Coble, Christine" <COBLEC@mail.co.leon.fl.us>
Date: 7/10/03 5:25:08 PM
Subject: Bicycle & Pedestrian Advisory Committee Vacancy

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Christine --

Mr. Richard Thompson was appointed to the Bicycle & Pedestrian Advisory Committee (BPAC) in October 2002, and he was able to attend one BPAC meeting in December 2002. In March 2003, I spoke with Mr. Thompson, and he indicated that he planned to resign from the BPAC because he wasn't as interested in it as he had thought he would be and would send me a letter and recommendation for a replacement. I have not received anything from Mr. Thompson, and I would like to go ahead and replace him on the BPAC.

I have received an application from Ms. Sarah Owen to serve on the BPAC. Her application and resume are attached. As new BPAC members are appointed, I am trying to make the membership more representative of the population of Leon County, and as there is currently only one other female member, Ms. Owen's appointment would move us in that direction. As other positions are filled in the next few months, I will continue to increase the diversity of the BPAC.

Thank you for your assistance. Please let me know if you have any questions or need any additional information.

Thanks.
Jennifer

Jennifer Z. Carver, AICP
Bicycle & Pedestrian Program Planner
Tallahassee-Leon County Metropolitan Planning Organization
300 S. Adams Street
Tallahassee, Florida 32301
(850) 891-8090 S/C 280-8090
carverj@talgov.com Fax: (850) 891-8734

CITIZEN-BICYCLE & PEDESTRIAN ADVISORY COMMITTEE APPLICATION

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<p>Please return to: Tallahassee-Leon County Metropolitan Planning Organization 4th Floor, City Hall 300 South Adams Street Tallahassee, Florida 32301</p> <p>Email: burkegrcarverj@talgov.com FAX: 891-87348090</p>	<p>TALLAHASSEE-LEON COUNTY</p> <p>MPO Metropolitan Planning Organization</p> <p>• 4th FLOOR CITY HALL • 300 S. ADAMS STREET TALLAHASSEE, FL 32301</p>	<p>This application will remain in active files for two years.</p> <p>Please call or write the MPO to advise of any changes regarding the information on this application.</p>
<p>Name: Sarah -Owen</p>		<p>Date: July 7, -2003</p>
<p>Work Phone: 850-942--</p>	<p>Home Phone: 850-521--0948</p>	<p>Email: sarahowen79@hotmail.com</p>
<p>Occupation: Program -Coordinator</p>		
<p><i>Please check box for preferred mailing address.</i></p>		
<p><input checked="" type="checkbox"/> Work Address: 2545 Blairstone Pines Drive</p>		
<p>City/State/Zip: Tallahassee, Fl. 32301</p>		
<p><input type="checkbox"/> Home Address: 211 Grace Street--</p>		
<p>City/State/Zip: Tallahassee, Fl. 32301</p>		
<p><i>The Tallahassee-Leon County MPO strives to ensure that its citizens advisory committee is representative of the community's demographic makeup. To assist in this endeavor, please check the appropriate Race and Gender box.</i></p> <p><i>Please also note if you are physically challenged. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</i></p>		
<p>Race:</p>	<p><input type="checkbox"/> American Indian or Alaskan Native</p> <p><input type="checkbox"/> Asian or Pacific Islander</p>	<p><input type="checkbox"/> Black</p> <p><input type="checkbox"/> Hispanic</p> <p><input type="checkbox"/> Other</p> <p><input checked="" type="checkbox"/> White</p>
		<p>Gender:</p> <p><input checked="" type="checkbox"/> Female</p> <p><input type="checkbox"/> Male</p>
<p>Identify any potential conflicts of interest that might occur were you to be appointed: N/A</p>		
<p>Are you a Leon County resident?</p> <p>Are you a Leon County property owner?</p> <p>Are you a City resident?</p> <p>Are you a City property owner?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p style="text-align: center;">No</p>	<p>Do you ride the bus?</p> <p>Do you drive a car?</p> <p>Do you bicycle to work/shopping?</p> <p>Do you bicycle for recreation?</p> <p>Do you walk to work/shopping?</p> <p>Do you walk for recreation?</p>
		<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Can you serve a full three-year term? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Can you regularly attend meetings? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Conflicts:</p>
<p>Education:</p>		
<p>St. Petersburg High School</p> <p>(High School/College/University attended)</p>		<p>High School Diploma</p> <p>(Degree received, if applicable)</p>
<p>University of Florida</p> <p>(College/University/Graduate School attended)</p>		<p>B.A. in Political Science and M.A. in Planning</p> <p>(Degree received, if applicable)</p>

If you have a disability requiring accommodations, please contact the Tallahassee-Leon County Metropolitan Planning Organization Planning Department. The Planning Department-MPO telephone

CITIZEN ADVISORY BOARD/COMMITTEE BICYCLE & PEDESTRIAN ADVISORY COMMITTEE APPLICATION

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Please provide biographical information about yourself (attach a resume, if available). Identify previous experience on other boards/committees; charitable/community activities; and skills or services you could contribute to this board/committee:

I received my bachelors degree from the University of Florida in Political Science with a minor in Environmental Science. I continued my education in the Urban and Regional Planning department at the University of Florida to receive my masters in sustainable development/community planning. My masters curriculum allowed me to work on a number of planning issues including downtown redevelopment, comprehensive plans, bikeways planning and design and community revitalization. One project included a downtown assessment for the City of Tavares, Florida. This entailed community workshops, reconnaissance work, identification of funding opportunities, alternatives to redevelopment and developing a partnership between the city planning department, community redevelopment authority and citizens. The end product provided a road map for the city to move forward with the alternative redevelopment scenario they selected.

I held a graduate assistantship during my masters with the Florida Traffic and Bicycle Safety Education Program. This assistantship introduced me to a number of issues confronting bicycle and pedestrian travel modes. I analyzed the affects and implemented the Safe Paths to School Program, which has since passed the state legislature in 2002. I have also taken a class in bike pathways design and planning. From this course, I obtained knowledge regarding the development standards of bicycle lanes and an understanding of traffic patterns to evaluate the road networks.

I have not personally served on a citizen board or committee however, I have attended many and presented at a few. I was secretary of the Student Planning Association (SPA) at the University of Florida. This entailed attending and recording bi-weekly meetings and sending notices to all the planning students.

I am interested in participating in a citizen advisory board/committee because I believe the citizens must have an active role in their community. The vitality of a community depends on the interest and motivation of the community members. I certainly do not want to be someone who doesn't practice what they preach. I believe I will be an asset to any board I served on because of my educational background, motivation and innovative ideas.

References (at least one):

Name: Dr. Linda Crider

Phone: 352-222-6053

Address: PO Box 115706 Gainesville Fl. 32611

Name: Ken Bryan

Phone: 850-942-2379

Address: 2545 Blairstone Pines Drive Tallahassee Fl. 32301

Name: Mary Patton

Phone: 352-392-8343

Address: PO Box 112115 Gainesville Fl. 32611

All statements and information provided in this application are true to the best of my knowledge.

Signature:

Sarah Owen

(Typed name is acceptable if returning this application by email)